

**BOARD OF FINANCE
TOWN OF EAST WINDSOR
11 RYE STREET
BROAD BROOK, CONNECTICUT 06016**

**MINUTES OF REGULAR MEETING
Wednesday, March 15, 2017, at 7:00 p.m.**

DRAFT DOCUMENT – *These minutes are not official until approved at a subsequent meeting*

Regular Members Present: Jerilyn Corso (Chairman) Cindy Herms, Kathy Pippin; Jim Richards, Steve Smith, and Bill Syme,

Regular Members Absent: None.

Alternates Present: Paulette Broder.

Alternate Absent: Danelle Godek

Others: **Acting Town Treasurer:** Gayle Carolus; **First Selectman:** Robert Maynard; **Selectmen:** Richard P. Pippin, Jr., Deputy First Selectman; Jason Bowsza; **East Windsor Public Schools:** Dr. Theresa Kane, Superintendent; Dr. Christine DeBarge, Assistant Superintendent; Andrew Paquette, SFO, Business Management Services provided by TMSolution, Inc.; **Board of Education:** Cathy Simonelli, Chairman; Kathy Bilodeau (arrived at 7:15 p.m.), Kate Carey-Trull, **East Windsor Police Department:** Chief Edward DeMarco, Deputy Chief Roger Hart.

Press: No one from the press was present.

1. **Call to Order:**

Chairman Corso called the Meeting to Order at 7:00 p.m. The Board stood to recite the Pledge of Allegiance.

2. **Time and Place of Meeting:**

Wednesday, March 15, 2017 at 7:00 p.m. at the East Windsor Town Hall (11 Rye Street, Broad Brook, CT.)

3. **Appointment of Alternates:**

Chairman Corso noted all members are present this evening; it will not be necessary to appoint an Alternate member for this meeting.

4. **Approval of Agenda:**

MOTION: To APPROVE the Agenda as presented.

Syme moved/Pippin seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

5. Approval of Minutes/March 7, 2017:

MOTION: To APPROVE the Minutes of the Special Meeting of the Board of Finance dated March 7, 2017 as presented.

Syme moved/Richards seconded/DISCUSSION: None.

VOTE: In Favor: Richards/Smith/Syme

Opposed: No one

Abstained: Herms/Pippin

6. Public Participation:

No one requested to speak.

7. Communications:

BOF member Herms reported she had been contacted by someone regarding a budget issue. Chairman Corso suggested discussing the issue under Board Comments.

MOTION: To GO OUT OF ORDER to take Item 10 – New Business – next.

Richards moved/Herms seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

10. New Business/a. Board of Education Budget Presentation:

Dr. Theresa Kane, Superintendent, Dr. Christine DeBarge, Assistant Superintendent, Andrew Paquette, SFO, Business Management Services provided by TMSolution, Inc., and Cathy Simonelli, Board of Education Chairman joined the Board at the table. Board of Education members Kathy Bilodeau, and Kate Carey-Trull were available in the audience.

Board of Education (BOE) Chairman Simonelli offered the following information via a Power Point presentation. Dr. Kane provided the Board with a detailed copy of the proposed BOE Budget, and a hard copy of the Power Point presentation. BOE Chairman Simonelli reported a level service budget would result in an increase of 12.05%. On March 8th the BOE approved a budget request of \$23,169,053, which represents an increase of 4.70%. Reductions were made in the cost of utilities, reduction in personnel, transportation services, and other expenses. Increases in the expense line were due to contractual obligations. After discussion with the BOE's insurance carrier on March 10th they subsequently approved an adjusted budget request of \$23,127,485, which reduced the increase to 4.51%. BOE Chairman Simonelli reported \$724,459 in grants and

revenue have been reduced or eliminated. Governor Malloy's proposed changes related to a municipal contribution to teachers' pension funding was not factored into this budget.

BOF member Smith indicated he understood from information provided via the State Department of Education that the average cost per student for the period 2016 – 2017 to be \$19,029; he understood the breakdown to be \$10,562 teaching costs and \$8,500 , or approximately 40%, to be overhead costs. Dr. Kane suggested the overall per student cost to be correct, but she declined to comment on the breakdown as she had not seen the figures presented by Mr. Smith. BOF member Smith questioned if East Windsor students were still in the bottom 40% of the State with regard to performance standards? Dr. Kane indicated that when it's been questioned if East Windsor is still an Alliance District they've not received an answer but they are still considered an Alliance District for the second round of capital improvements. BOF member Smith requested answers to both of his questions when the BOE returns to discuss their budget request further.

BOF member Richards questioned if the per pupil cost is the same for all students; is the cost the same for a special education student? When we compare East Windsor to another town is it a statistical comparison? Dr. Kane suggested they try to look at towns that are similar to East Windsor.

BOF member Herms questioned if there is a projected change in the enrollment number? Dr. Kane suggested there has been a moderate decrease because people are moving out of the district, but some other people are coming in. As an example she noted a new housing development has begun on Scantic Road; it's likely there will be children living in that development.

BOF member Smith questioned what was being done with the extra square footage in the high school; could we see junior high students return to the high school in the future? Dr. Kane felt parents would be concerned with the younger students occupying the same learning environment as the older students. She suggested East Windsor needs a pre-school program; that change would cause students to move around to different locations. Dr. Kane also noted they are working with the Park and Recreation Department and the Human Services Department to find funding to create a youth services program in the high school. BOF member Herms questioned the timeline for that program? Dr. Kane suggested that would start in the next school year.

Chairman Corso thanked the Board of Education for their presentation. The Board of Education will return for the Board of Finance Budget Workshop scheduled for Wednesday, March 22nd.

10. New Business/a. Board of Selectmen Budget Presentation:

First Selectman Maynard joined the Board to present the Board of Selectmen's 2017 – 2018 budget request utilizing a Power Point presentation as well. First Selectman

Maynard reported that the Fiscal Year 2016 – 2017 BOS/BOE budget was \$37,017.91. A 2% increase of that budget amount would result in an increase of \$740,341. The breakdown of the FY 2016 -2017 budget was \$22,129,135 for the BOE budget and \$14,887.956 for the BOS budget. The percentage breakdown is approximately 60% and 40% respectively. A 2% increase of the Town budget of \$14,887,956 would result in an increase of \$297,759.

First Selectman Maynard noted the Town is obligated to fund \$181,902 in health and life insurance obligations, \$49,836 to fund an additional position in the Public Works Department, and \$127,331 in the pension contribution. The total of these additional expenditures is \$575,826.

First Selectman Maynard reported the Board of Selectmen is proposing a budget request of \$15,324,518 for the FY 2017 – 2018, which represents a 2.93% increase.

First Selectman Maynard reported that revenue to the Town via the Education Cost Sharing Grant (ECS) has been reduced from \$5,669.122 to 2,475,039 for a 43% decrease in revenue. The State is proposing a new Special Education Grant of approximately \$2,000,000 which incorporates some of the ECS Grant funding. First Selectman Maynard noted the Governor's proposed changes in teachers' retirement funding has not been factored in the Town budget request either.

First Selectman Maynard reported there has been a slight increase of .72% in the Grand List.

BOF member Smith noted that the BOS' budget request represents a 2.93% increase yet the BOE portion of this presentation is flat. First Selectman Maynard indicated the BOS didn't know the BOE budget request figure until this evening's presentation. BOE Chairman Simonelli indicated that's been the practice for budget presentation in the past. Discussion followed regarding the timing of municipal budget requests in relation to the State budget finalization, and the effect on local budget processes.

BOF member Smith noted the BOS have included a \$5,000 line item funding for the Broad Brook Library. First Selectman Maynard indicated that was the BOS's recommendation; the BOF has the final decision on that funding. Selectman Bowsza indicated that in his 10 years of working on municipal budgets he had requested that the Broad Brook Library amend their hours to accommodate residents who work; they have taken steps to remedy that situation. BOF member Smith suggested he's been advised they need \$17,000 to operate. BOF member Smith also noted the inclusion of the Warehouse Point Fire District (WPFDD) subsidy included as a line item; Selectman Bowsza suggested zero line items are often included for history purposes. BOF members Smith and Richards noted the WPFDD subsidy was eliminated last year; Acting Treasurer Carolus suggested all budget requests have been listed at this point. First Selectman Maynard suggested the WPFDD request was originally \$400,000; the request was reduced to \$20,000 and subsequently removed. Discussion followed regarding details of various

line items; it was noted details of the various department/organization budget requests, which may answer some of the Board's questions are in the budget book.

Chairman Corso thanked the Selectmen for their budget presentation.

MOTION: To GO OUT OF ORDER to take Item 9b – Unfinished Business/b. Police Department Overtime and Uniform Line. – next.

Richard moved/Herms seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

9. Unfinished Business/b. Police Department Overtime and Uniform Line:

Chief DeMarco and Deputy Chief Hart joined the Board to discuss transfer requests. Deputy Chief Hart apologized for not appearing previously to discuss these transfer requests but he had been absent due to illness. Chief DeMarco reported they are requesting approximately \$35,000 to cover anticipated overtime expenses, and \$8,000 for additional uniform purchases. Deputy Chief Hart suggested overtime is unpredictable; this year they have been involved in additional investigative work. Chief DeMarco suggested such work is crime and incident driven. Deputy Chief Hart indicated they are requesting to move money from lines which contain overages – perhaps an officer wasn't hired until October but the funding was available from July on. Another line was the dispatcher line which had available money due to a reduction in staffing due to a retirement; the longevity line has an available balance due to contract negotiations. The ACO line also has an available balance due to an employee being out on a workers compensation issue.

Chief DeMarco reported the request for funding for uniforms is also a contractual obligation. The uniforms are for equipment for an officer's participation in the regional SWAT team; this equipment is for items such as bulletproof vests and higher level radios, which are specific to the team's work.

Chairman Corso thanked Chief DeMarco and Deputy Chief Hart for explaining the transfer requests.

MOTION: To GO BACK INTO THE POSTED AGENDA ORDER and take Item 8, Monthly Reports – next.

Richards moved/Pippin seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

8. Monthly Reports/a. Town Financial Reports:

The Board reviewed the standard reports as submitted; see the following attachments:

Treasurer:

- Cash Flow Report – Webster Bank – General Fund Cash Account – See Attachment A.

Tax Collector:

- Cumulative Report of Cash – End of Month Report for February 2017 -See Attachment B.
- Report of the Tax Collector – See Attachment C, 2 pages.

Assessor's Report:

- Memorandum dated March 9, 2017.- Assessor's Status Report – See Attachment D.

8. **Monthly Reports/b. Transfer Requests:**

See Attachment E, pages 1 and 2.

CNR Selectmen (3005 410100) – Transfer #15:

MOTION: To APPROVE Transfer #15 to move \$1,750.00 from Potable Water (81160) to Capital (81150) to pay for validators for the Tax Collector's Office – incorrect amount was approved last month. Total cost is \$2,950 for three validators.

Richards moved/Smith seconded/

DISCUSSION: Mr. Richards suggested he was unclear regarding this transfer request. Mrs. Pippin questioned that the request was for 3 validators rather than the 2 requested previously? Acting Treasurer Carolus clarified that the wrong amount had been approved during a previous BOF Meeting; this is an additional amount necessary to pay for three validators, one for each employee processing checks. Mr. Richards questioned the available balance for this Potable Water line item? Acting Treasurer Carolus clarified the current balance in the Potable Water line is \$3,800.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

Public Works – Transfer #16:

MOTION: To APPROVE Transfer #16 to move \$64,725.83 from Road Maintenance (55500) TO Sand and Salt (55400) to pay for Winter salt and sand.

Syme moved/Herms seconded/**DISCUSSION:** None.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

Police – Transfer Requests 17, 18, 19, 20, 21, and 22:

MOTION: To APPROVE Transfer #17 to move \$10,000.00 from Officer Salary (51655) TO PD Overtime (51680) to pay expected overtime costs.

Syme moved/Richards seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

MOTION: To APPROVE Transfer #18 to move \$10,000.00 from Dispatcher Salary (51660) to PD Overtime (51680) to pay for expected overtime costs.

Syme moved/Richards seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

MOTION: To APPROVE Transfer #19 to move \$5,000.00 from ACO Salary PT (51670) to PD Overtime (51680) to pay expected overtime costs.

Syme moved/Richards seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

MOTION: To APPROVE Transfer #20 to move \$5,000.00 from Clerical Salary (PT) to PD Overtime (51680) to pay expected overtime costs.

Syme moved/Richards seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

MOTION: To APPROVE Transfer #21 to move \$5,000.00 from Longevity (51700) to PD Overtime (51680) to pay expected overtime costs.

Syme moved/Richards seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

MOTION: To APPROVE Transfer #22 to move \$8,000.00 from the Private Duty Fund Balance to CNR Police Equipment (81020).

Syme moved/Richards seconded/

DISCUSSION: Mr. Richards suggested what they are doing is great; Mr. Syme concurred.

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

9. Unfinished Business/a. BOE – Establishment of 1% Fund per State Statue:

Chairman Corso questioned if Board members had received her e-mail regarding a proposal for creation of the BOE 1% fund, and, did they have any questions? Several Board members didn't receive the e-mail; Selectman Bowsza indicated he had not seen the Town Attorney's response. Chairman Corso will resend the email to the Board members, and will send the proposal to the Board of Education after review by the Town Attorney.

11. Board Member Comments:

Mrs. Broder: nothing to present

Mrs. Pippin: nothing to present

Mr. Syme: nothing to present

Mrs. Herms: she is passing on a request from D. James Barton regarding the Warehouse Point Fire District (WPDF) funding. Mr. Barton had said nothing could be added to the Town budget because no one had decided how to make it legal. Discussion followed regarding the process of review of the WPDF options as considered during the ad hoc committee review. Mrs. Herms felt it was a different question of if it should go back into the budget vs. how to legally return it to the budget. Mr. Smith reported he had been a participant on the ad hoc committee to investigate expanding the WPDF; many options were reviewed. Mrs. Herms suggested Mr. Barton was looking for a legal opinion. Mr. Smith reiterated the 7 options reviewed during the ad hoc committee process; the legal opinion was part of the second letter. Selectman Bowsza referenced the letter on his cell phone, noting the Town Attorney's comments regarding all options reviewed.

Mr. Smith: after having reviewed the finances at the State he isn't inclined to increase the Board of Education budget over last year's amount.

Mr. Richards: suggested the .72% increase in the Grand List is due to the personal property values going up, not because anyone has built anything in town. Mr. Richards felt the presentation of the Town's budget on the website could be perceived by residents as the final budget. He felt the Board will have tough decisions to make locally based on the cuts being made by the State.

Chairman Corso reviewed the budget workshops with the Board:

Wednesday, March 22nd:

Public Hearing, 7:00 p.m., Town Hall Meeting Room

Budget Workshop following Public Hearing.

Presenters: Board of Education
Police Department – including Emergency Management
and the Police Commission,
Public Works

Monday, March 27th: **Budget Workshop, 6:00 p.m.,** Town Hall Meeting Room

Presenters: – Cemetery Association
Broad Brook Fire Department
Broad Brook Library
Youth Center
Warehouse Point Library
Senior Center/Human Services
Parks and Recreation

Wednesday, March 29th **Budget Workshop, 6:00 p.m.,** Town Hall Meeting Room

Presenters: Boards and Commissions – see posted agenda for listing

Monday, April 3, 2017, Budget Workshop, 6:00 p.m., Town Hall Meeting Room

Presenters: Selectmen

Town Clerk
Treasurer
Assessor
Tax Collector
Town Planning
Building
Registrar of Voters
Activities, Fees and Associations
Legal Expense
Insurance and Pension
Contingency
Capital Improvements
Debt Service
Revenues

MOTION: To TAKE A FIVE MINUTE BREAK.

Herms moved/Pippin seconded/DISCUSSION: None

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

The Board RECESSED at 8:50 p.m. and RECONVENED at 8:55 p.m.

12. **Executive Session Pursuant to C.G.S. Section 1-200 (6)(A),(E), and 1-210 subsection (b-1) negotiations:**

MOTION: To GO INTO EXECUTIVE SESSION at 8:55 p.m. Attending the Executive Session were Chairman Corso, BOF Members Broder, Herms, K. Pippin, Richards, Smith, and Syme.

Richards moved/Syme seconded/DISCUSSION: None

VOTE: In Favor: Unanimous (Herms/Pippin/Richards/Smith/Syme)

Acting Treasurer Carolus and the Recording Secretary left the meeting.

13. **Adjournment:**

The Meeting was adjourned at 9:15 p.m.

Respectfully submitted:


Peg Hoffman, Recording Secretary, East Windsor Board of Finance

CASH FLOW REPORT - WEBSTER BANK GENERAL FUND CASH ACCOUNT

BEGINNING BALANCE
February 1, 2017

\$4,564,306

| OUTFLOWS | | | | | |
|-------------|--------------------|---------------------|--------------------------------------|--------------------------------|----------------------------------|
| PAYROLL | TRANSFER TO BOE | ACCOUNTS PAYABLE | TRANSFER TO INVESTMENT ACCOUNT | TRANSFER TO DEBT SERVICE | TRANSFER TO OTHER/ BOUNCE* |
| (\$512,731) | (\$1,805,000) | (\$673,514) | (\$2,000,000) | (\$59,610) | (\$187,123) |

*BOE

INFLOWS

| LOCAL REVENUE | STATE/FED REVENUE | TAX COLLECTIONS | TRANSFERS IN | WPCA IN |
|------------------|----------------------|--------------------|-----------------|---------|
| \$260,384 | \$559,321 | \$3,038,151 | | |

ENDING BALANCE
February 28, 2017

\$3,184,184

BOARD OF FINANCE - 3/10/2017
ATTACHMENT B

CUMULATIVE REPORT OF CASH

| End of Month Report of | FEB 2016 | NET CASH COLLECTION | BUDGETED REVENUE | DIFFERENCE BETWEEN BUDGET AND ACTUAL |
|--------------------------------------|---------------------|------------------------|------------------------|--------------------------------------|
| Current Taxes | \$510,113.68 | \$28,942,058.08 | \$29,152,930.00 | (210,871.92) |
| MV Supplemental | \$80,735.33 | \$412,121.68 | \$300,000.00 | 112,121.68 |
| Interest and Fees | \$25,971.70 | \$189,234.99 | \$225,000.00 | (35,765.01) |
| Prior Year Taxes | \$10,788.78 | \$272,784.41 | \$300,000.00 | (27,215.59) |
| Total Tax Collector Report | \$627,609.49 | \$29,816,199.16 | \$29,977,930.00 | (181,098.60) |
| NON-GENERAL FUNDS COLLECTIONS | | | | |
| Sewer Benefit Assessment | \$4,022.24 | \$29,977.91 | | \$29,977.91 |
| Sewer Facility Connection Charge | \$10,906.08 | \$114,741.62 | | \$114,741.62 |
| Aircraft | \$0.00 | \$3,720.00 | \$2,200.00 | \$1,520.00 |
| Parking | \$0.00 | \$0.00 | \$60.00 | (\$60.00) |
| WHP Fire District | \$296.20 | \$574,644.03 | \$575,624.12 | (\$980.09) |
| Total Deposit | \$642,834.01 | | | |

99.46% TOWN
99.83% FIRE

% OF BUDGET COLLECTED
% OF BUDGET COLLECTED

BOARD OF FINANCE - 3/15/2017
ATTACHMENT C - PAGE 1

TOWN OF EAST WINDSOR
REPORT OF TAX COLLECTOR

| TOWN OF EAST WINDSOR | | | | | | | | | | | | | |
|----------------------|-------------------|---------------------|---------------------|----------------|-------------|----------------------|-------------------|------------------------|---------------|------------|-----------|--------------|---------------|
| LIST YEAR | BEGINNING BALANCE | ASSESSMENT INCREASE | ASSESSMENT DECREASE | TAXES REFUNDED | TO SUSPENSE | ADJUSTED COLLECTIBLE | SUSPENSE PAID TAX | SUSPENSE PAID INTEREST | TAXES PAID | INTEREST | LIEN | NET BALANCE | GROSS BALANCE |
| 2015 | 30,114,830.70 | 122,069.62 | 227,300.47 | 42,431.69 | | 30,069,599.85 | | | 29,354,179.76 | 56,531.25 | 16,983.87 | 655,420.09 | 655,420.09 |
| 2014 | 335,638.51 | 3,792.88 | 8,566.99 | 2,687.50 | | 330,854.40 | | | 155,149.65 | 28,114.24 | 8,882.61 | 175,714.75 | 175,803.19 |
| 2013 | 137,409.92 | 404.15 | 2,461.38 | 55.97 | | 135,352.59 | 481.55 | 270.67 | 38,651.21 | 13,122.24 | 1,577.78 | 96,701.48 | 96,795.30 |
| 2012 | 127,008.02 | 0.01 | 1,334.71 | | | 125,673.32 | 521.25 | 363.91 | 17,729.01 | 10,869.92 | 401.13 | 107,944.31 | 108,134.31 |
| 2011 | 108,401.06 | | 0.01 | | | 108,401.05 | 498.66 | 424.55 | 15,209.72 | 12,356.55 | 522.08 | 93,191.33 | 93,239.33 |
| 2010 | 105,812.63 | | | | | 105,812.63 | 282.50 | 1,351.38 | 15,211.94 | 13,185.25 | 84.93 | 91,600.89 | 91,696.69 |
| 2009 | 104,212.91 | 0.02 | | | | 104,212.93 | 4,197.65 | 4,845.37 | 13,964.03 | 14,868.81 | 48.00 | 90,249.90 | 90,272.90 |
| 2008 | 85,150.97 | | | | | 85,150.97 | 107.55 | 139.61 | 10,099.39 | 2,720.75 | 72.69 | 75,057.58 | 75,081.56 |
| 2007 | 54,884.42 | | | | | 54,884.42 | 213.80 | 357.91 | (24.00) | | 24.00 | 54,908.42 | 54,932.42 |
| 2006 | 8,058.35 | | | | | 8,058.35 | (5.01) | | (24.00) | | 24.00 | 8,082.35 | 8,082.35 |
| 2005 | 5,050.48 | | | | | 5,050.48 | 69.67 | 134.33 | | | | 5,060.48 | 5,060.48 |
| 2004 | 2,890.95 | | | | | 2,890.95 | 113.40 | 293.70 | | | | 2,890.95 | 2,890.95 |
| 2003 | 3,388.05 | | | | | 3,388.05 | 256.71 | 581.45 | | | | 3,388.05 | 3,388.05 |
| 2002 | 3,194.71 | | | | | 3,194.71 | 85.73 | 200.61 | | | | 3,194.71 | 3,194.71 |
| 2001 | 1,473.13 | | | | | 1,473.13 | | | | | | 1,473.13 | 1,473.13 |
| TOTAL | 31,136,414.81 | 126,266.63 | 239,660.56 | 45,175.16 | | 31,085,017.93 | 6,823.46 | 8,903.49 | 29,620,140.71 | 191,751.01 | 29,880.49 | 1,454,877.22 | 1,465,705.48 |
| CREDIT BALANCES | | | | | | | | | | | | | |
| | DATE | 3/10/2017 | | | | 2015 | (25,919.02) | | | | | | |
| | | | | | | 2014 | (88.44) | | | | | | |
| | | | | | | 2013 | (93.82) | | | | | | |
| | | | | | | 2012 | (190.00) | | | | | | |
| | | | | | | 2011 | (48.00) | | | | | | |
| | | | | | | 2010 | (386.00) | | | | | | |
| | | | | | | 2009 | (24.00) | | | | | | |
| | | | | | | 2008 | (24.00) | | | | | | |
| | | | | | | 2007 | (24.00) | | | | | | |
| | | | | | | TOTAL | (26,747.28) | | | | | | |

BOARD OF FINANCE - 3/15/2017
ATTACHMENT C, PAGE 2

TOWN OF EAST WINDSOR
REPORT OF TAX COLLECTOR

WAREHOUSE POINT FIRE DISTRICT

| TOWN OF EAST WINDSOR - WHPPD | | | | | | | | | | | | | |
|------------------------------|-------------------|---------------------|---------------------|----------------|-------------|----------------------|-------------------|------------------------|------------|----------|--------|-------------|---------------|
| LIST YEAR | BEGINNING BALANCE | ASSESSMENT INCREASE | ASSESSMENT DECREASE | TAXES REFUNDED | TO SUSPENSE | ADJUSTED COLLECTIBLE | SUSPENSE PAID TAX | SUSPENSE PAID INTEREST | TAXES PAID | INTEREST | LIEN | NET BALANCE | GROSS BALANCE |
| 2015 | 575,624.12 | 431.77 | 865.71 | 11.04 | | 575,190.18 | | | 571,288.39 | 1,087.31 | 384.00 | 3,901.79 | 3,851.07 |
| | | | | | | | | | | | | | |
| TOTAL | 575,624.12 | 431.77 | 865.71 | 11.04 | | 575,190.18 | | | 571,288.39 | 1,087.31 | 384.00 | 3,901.79 | 3,851.07 |
| | | | | | | | | | | | | | |
| | | | | | | | CREDIT BALANCES | | | | | | |
| | DATE | 3/10/2017 | | | | 2015 | | 50.72 | | | | | |
| | | | | | | TOTAL | | 50.72 | | | | | |



TOWN OF EAST WINDSOR

Caroline G. Madore, CCMA II - Assessor
11 Rye St. - Broad Brook, CT 06010-9553
cmadore@eastwindsorct.com
860-623-8878 / (Fax) 860-623-4798

TO: Board of Finance / Board of Selectmen
FROM: Caroline G. Madore, CCMA II - Assessor
DATE: March 9, 2017
RE: Assessor's Status Report

MEMORANDUM

Real Estate Appeals which remain active:

Grand List of October 1, 2014:

- 171 Main St. (Chestnut Point Realty LLO) - Pretrial to be scheduled shortly
- 96 Prospect Hill Rd. (Kettle Brook Realty LLC) - Pretrial to be scheduled shortly.
- 54 Real Estate Accounts - owned by SJK Properties LLO & Jolanta Kement - the pretrial scheduled for February 2, 2017 was re-scheduled to July 13, 2017.

Grand List of October 1, 2017 - Revaluation:

The work continues in the field - photos & sketches are to be checked and redone, if necessary, and commercial properties are next in line for field inspection/reviews.

Board of Assessment Appeals:

Hearings begin this date on 17 Appeals: 7 Personal Property accounts, 7 Real Estate accounts and 3 Motor Vehicle accounts. I will report on the outcome of these in my next report.

Thank you.



Town of East Windsor Transfer Request Form

FY 16-17



| | | | |
|---------------------|---|--------------|-----------------|
| Department | CNR Selectmen (3005 410100) | Date | 1/19/2017 |
| Transfer Amount | \$1,750.00 | | |
| Line Item FROM | Potable Water (81160) | Line Item TO | Capital (81150) |
| Reason for Transfer | To pay for validators for the Tax Collector's Office- incorrect amount was approved last month Total cost is \$2,950 for three validators. | | |
| 15 | Approved | Denied | |

| | | | |
|---------------------|---------------------------------|--------------|---------------------|
| Department | Public Works | Date | 2/10/2017 |
| Transfer Amount | \$64,725.83 | | |
| Line Item FROM | Road Maintenance (55500) | Line Item TO | Sand & Salt (55400) |
| Reason for Transfer | To pay for winter salt and sand | | |
| 16 | Approved | Denied | |

| | | | |
|---------------------|--------------------------------|--------------|---------------------|
| Department | Police | Date | 3/8/2017 |
| Transfer Amount | \$10,000.00 | | |
| Line Item FROM | Officer Salary (51655) | Line Item TO | PD Overtime (51680) |
| Reason for Transfer | To pay expected overtime costs | | |
| 17 | Approved | Denied | |

| | | | |
|---------------------|------------------------------------|--------------|---------------------|
| Department | Police | Date | 3/8/2017 |
| Transfer Amount | \$10,000.00 | | |
| Line Item FROM | Dispatcher Salary (51660) | Line Item TO | PD Overtime (51680) |
| Reason for Transfer | To pay for expected overtime costs | | |
| 18 | Approved | Denied | |

First Selectman
Board of Finance

Robert Myer

Date
Date

3/10/17

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ATTACHMENT E, PAGE 2



Town of East Windsor Transfer Request Form

FY 16-17



| | | | |
|---------------------|--------------------------------|--------------|---------------------|
| Department | Police | Date | 3/8/2017 |
| Transfer Amount | \$5,000.00 | | |
| Line Item FROM | ACO Salary PT (51670) | Line Item TO | PD Overtime (51680) |
| Reason for Transfer | To pay expected overtime costs | | |
| 19 | Approved | Denied | |

| | | | |
|---------------------|--------------------------------|--------------|---------------------|
| Department | Police | Date | 2/10/2017 |
| Transfer Amount | \$5,000.00 | | |
| Line Item FROM | Clerical Salary (PT) | Line Item TO | PD Overtime (51680) |
| Reason for Transfer | To pay expected overtime costs | | |
| 20 | Approved | Denied | |

| | | | |
|---------------------|--------------------------------|--------------|---------------------|
| Department | Police | Date | 3/8/2017 |
| Transfer Amount | \$5,000.00 | | |
| Line Item FROM | Longevity (51700) | Line Item TO | PD Overtime (51680) |
| Reason for Transfer | To pay expected overtime costs | | |
| 21 | Approved | Denied | |

| | | | |
|---------------------|---------------------------------|--------------|------------------------------|
| Department | Police | Date | |
| Transfer Amount | \$8,000.00 | | |
| Line Item FROM | Private Duty Fund Balance | Line Item TO | CNR Police Equipment (81020) |
| Reason for Transfer | To pay for uniform expenditures | | |
| 22 | Approved | Denied | |

First Selectman
Board of Finance

Robert Agard

Date
Date

3/10/17